



# Residential Support Supervisor

**Community Connections is a non-profit organization that provides a range of employment, residential, and support services to adult persons with disabilities, based out of Summerside, PEI. With an emphasis on persons with intellectual disabilities, the purpose of the organization is to work with persons with disabilities and their families; to assist individuals to develop to their full potential; to support them to access and use community resources; and to empower them to contribute and participate in a meaningful way within their community. Our employees are critical to the work of the organization, and their first responsibility is to develop meaningful relationships with the clients in their care.**

The **Residential Services Supervisor** will be responsible for ensuring that the program objectives of the Agency and the residential needs of the clients are being met while achieving a comprehensive range of supports for the clients. Residential Services Supervisors work closely with the Day Services Department to ensure that the policies and programs of the Agency are carried out to provide the highest quality of care and support to the clients we serve.

We are looking for a Supervisor with experience in not only managing, but in leading people and motivating them to bring out their best, on a daily basis. You will be responsible for building a team environment that is aligned with the Agency's vision and values.

## **Key Responsibilities:**

- Promote and maintain the vision, mission and policies of Community Connections Inc. and the people it supports;
- Work collaboratively with Day Services Management and Staff;
- Complete all time and attendance functions;
- Ensure adequate shift coverage for all assigned locations;
- Participate in Leadership meetings;
- Mentor, engage and support employees.

## **Successful Candidate will possess the following qualifications:**

- Minimum of a College diploma in Human Services and/or University degree in the Human Services or related field;
- Previous experience working with individuals with cognitive and/or physical challenges or previous experience in a human service setting serving vulnerable populations would be considered an asset;
- Previous supervisory experience would be considered an asset;
- Strong communication skills;
- Flexible to adjust to last minute changes to work schedule and the ability to accept and embrace change in day-to-day operations;
- Exhibit a high degree of initiative and drive;
- Able to multi-task and work in a high-stress, fast-paced environment;
- Effective critical thinking and decision making skills;
- Proficient computer skills in Microsoft Word, Excel and Outlook;
- Must provide a clear Criminal Record Check – Vulnerable and a clear Driver's Abstract.

**Salary:** \$50,959 - \$60,770 per year

**Benefits:** Group Insurance, Pension Plan Match, Flexible Scheduling

To explore this career opportunity with Community Connections Inc., please submit your cover letter and resume to [hr@ccipei.ca](mailto:hr@ccipei.ca). **Deadline to apply is August 21<sup>st</sup>, 2022.**